



Exxat Prism Competency Tracker

User Guide

Table of Contents

Competency Tracker 2

Competency Tracker

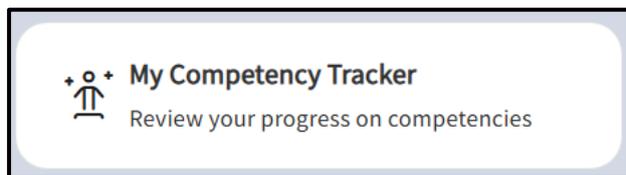
Competency Tracker allows students to monitor their progress on competencies. Tracking is available only for competencies enabled by the administrator for the program.

To learn how to use the Competency Tracker, follow these steps.

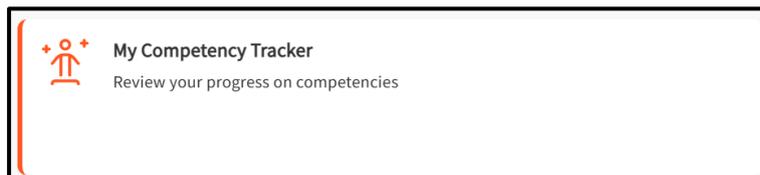
1. Login to the Exxat Prism, using your university credentials.
2. Go to My Competency Tracker.

Note: My Competency Tracker is available only if the school administrator has configured competencies to be tracked.

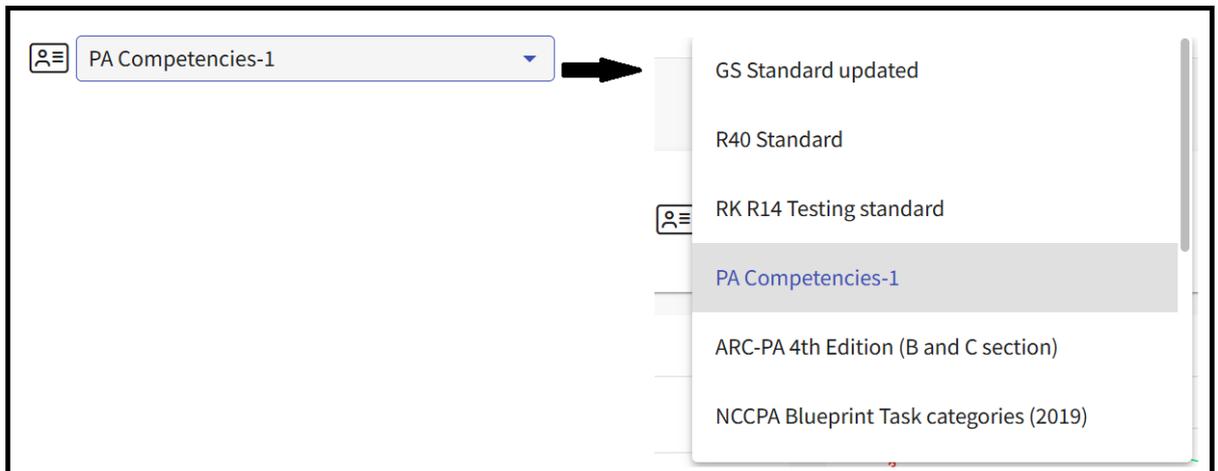
- In **New Dashboard**: In the right pane - click on the **My Competency Tracker** tile.



- In **Old Dashboard**: Click on the **My Competency Tracker** tile.

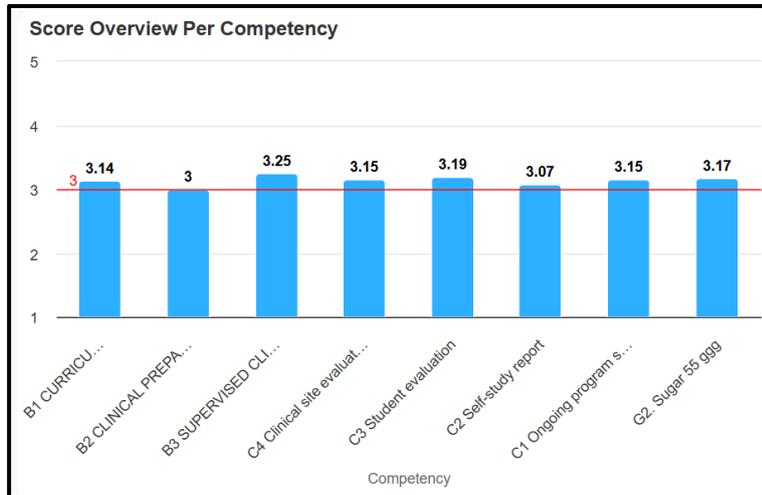


3. Click on the **competency drop-down list** and select the competency you want to review and track.

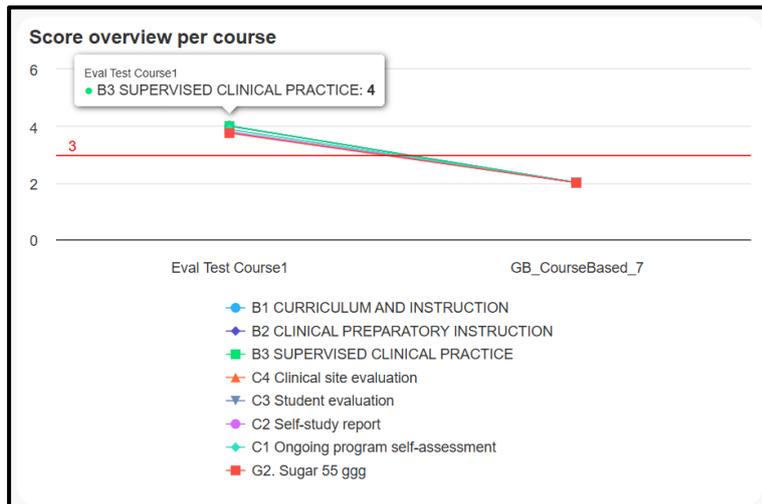


4. You will see the following reports

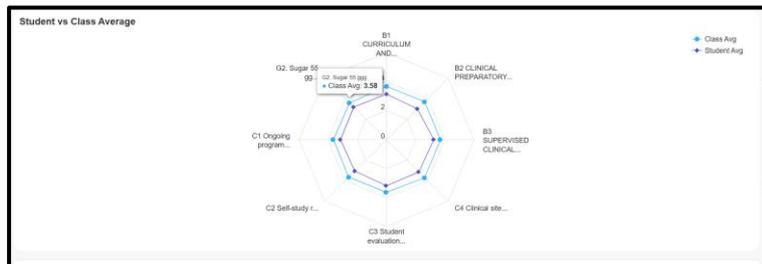
- Score Overview Per Competency



- Score Overview Per Course



- Student vs Class Average



- Score Summary per Competency

Score Summary Per Competency

- > B1 CURRICULUM AND INSTRUCTION **3.16**
- > B2 CLINICAL PREPARATORY INSTRUCTION **3**
- > B3 SUPERVISED CLINICAL PRACTICE **3.25**
- > C4 Clinical site evaluation **3.15**
- > C3 Student evaluation **3.15**
- > C2 Self-study report **3.17**
- > C1 Ongoing program self-assessment **3.15**
- > G2_Sugar 55 ggg **3.17**

COURSES AND ASSESSMENTS	B1 CURRICULUM AND INSTRUCTION	B2 CLINICAL PREPARATORY INSTRUCTION	B3 SUPERVISED CLINICAL PRACTICE	C4 CLINICAL SITE EVALUATION	C3 STUDENT EVALUATION	C2 SE
> Eval Test Course1	4	4	4	3.68	3.75	3.78
> GB_CourseBased_7	2	2	2	2	2	2

When the competency score is below the Competency Threshold score, the report highlights the evaluations in **red colour**

5. In the top right, click **Comprehensive report** button



to download the report in a excel format.

End --