

When working with students during a rotation, the school may request you to review and sign off on the student's Clinical logs.

1. Once a student submits their log, you will be sent an email with a subject line "Student Name – Review log of Student". Click on the link to review their log.
  - a. Caution: the link automatically expires within 60 days!
  - b. Please note, Internet Explorer is not a supported browser.
  - c. If the link does not work, copy and paste the URL in a new window.

**Review log of Rivera, Kelly for Clinical Externship in SLP: Level 3**

 **Rivera, Kelly** <notifications@exxat.com>  
To: Pinaz Driver



Dear Pinaz Driver,

Please click below link to review my logs on the Exxat.

**Placement Details:** Course Offering: SLP 530 - Clinical Externship in SLP: Level 3

Rotation: Clinical Externship III (2023-06-01T00:00:00 - 2025-12-31T00:00:00)

If clicking the link does not work, copy and paste the below URL in a new browser window instead.

<https://steps.exxat.com/gateway/delegator?key=b4846e41-322b-e372-5e4b-69c5a33a1cb3>

'Note :- This link expires in 60 days.'

Thank you,  
Rivera, Kelly

2. You will be redirected to Exxat and will view all the logs submitted by the student.
  - a. You can filter by status.

 **Rivera, Kelly**  
kelly.riverasp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

2 Total | 2 Pending Review | 0 Needs Attention | 0 Approved

Status: Pending Review, Ne... ▼

Selected logs: 0/2 Approve Approve all logs

<input type="checkbox"/>	LOG ID (2)	LOG STATUS	DATE OF SUBMISSION	LATEST STATUS COMMENTS	DATE OF SERVICE	AGE GROUP	MODE OF DELIVERY	SUPERVISOR NAME	INTERVENTION TOTAL	EVALUATION TOTAL
<input type="checkbox"/>	240513094729	Pending Review	May 13, 2024	-	May 13, 2024	Adult (18+)	In Person	Pinaz Driver	01:37	00:24
<input type="checkbox"/>	240513094656	Pending Review	May 13, 2024	-	May 13, 2024	Child (0-17)	In Person	Pinaz Driver	01:15	00:40

3. You can review multiple logs by clicking on the checkbox for selecting the logs and click on Approve all.

Rivera, Kelly  
kelly.riverasp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

2 Total | 2 Pending Review | 0 Needs Attention | 0 Approved

Status: Pending Review, Ne...

Selected logs: 2/2

<input checked="" type="checkbox"/>	LOG ID (2)	LOG STATUS	DATE OF SUBMISSION	LATEST STATUS COMMENTS	DATE OF SERVICE	AGE GROUP	MODE OF DELIVERY	SUPERVISOR NAME	INTERVENTION TOTAL	EVALUATION TOTAL
<input checked="" type="checkbox"/>	240513094729	Pending Review	May 13, 2024	-	May 13, 2024	Adult (18+)	In Person	Pinaz Driver	01:37	00:24
<input checked="" type="checkbox"/>	240513094656	Pending Review	May 13, 2024	-	May 13, 2024	Child (0-17)	In Person	Pinaz Driver	01:15	00:40

4. A pop-up will appear asking you to confirm your review of the selected logs. Click Continue.

Are you sure you want to review all 2 Pending Review logs to Approved?

Cancel Continue

5. If you'd like to view the log details, click on the log Id to open the log details.

Rivera, Kelly  
kelly.riverasp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

2 Total | 2 Pending Review | 0 Needs Attention | 0 Approved

Status: Pending Review, Ne...

Selected logs: 0/2

<input type="checkbox"/>	LOG ID (2)	LOG STATUS	DATE OF SUBMISSION	LATEST STATUS COMMENTS	DATE OF SERVICE	AGE GROUP	MODE OF DELIVERY	SUPERVISOR NAME	INTERVENTION TOTAL	EVALUATION TOTAL
<input type="checkbox"/>	40513094729	Pending Review	May 13, 2024	-	May 13, 2024	Adult (18+)	In Person	Pinaz Driver	01:37	00:24
<input type="checkbox"/>	240513094656	Pending Review	May 13, 2024	-	May 13, 2024	Child (0-17)	In Person	Pinaz Driver	01:15	00:40

6. A drawer will open, and you will be able to view the Encounter details and hours added by the student.

**Encounter Details** ^

**Supervisor Name**  
Pinaz Driver

**Date of Service**  
05/13/2024

**Age group**  
Adult (18+)

**Age**  
43

**Gender**  
Other

**Race and Ethnicity**  
American Indian or Alaskan Native

**Student Participation**  
Direct Contact

**Mode of Delivery**  
In Person

**Training Level**  
Graduate

**Types of Services Delivered**

TYPES OF SERVICES DELIVERED	INTERVENTION	EVALUATION
Articulation/Speech Sound Production		
Voice and Resonance	00:37 (HH:MM)	
Fluency		
Expressive/Receptive Language		
Social Communication		
Cognitive Communication		00:24 (HH:MM)
Hearing		
Feeding and Swallowing	01:00 (HH:MM)	
AAC/Communication Modalities		
<b>Total</b>	<b>01:37</b>	<b>00:24</b>

7. If the log need updates or changes, please add a comment to inform the student and click on needs attention.

Review Log

Rivera, Kelly  
kelly.riveraslp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

240513094729  
05/13/2024 • Adult (18+) / Other

Pending Review

Needs Attention

Approve

School Feedback [View Log](#)

Add your feedback

update the hours for Fluency

Encounter Details

Supervisor Name	Date of Service
Pinaz Driver	05/13/2024
Age group	
Adult (18+)	

8. If you wish to approve the log click on the "Approve" icon.

Review Log

Rivera, Kelly  
kelly.riveraslp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

240513094729  
05/13/2024 • Adult (18+) / Other

Pending Review

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School Feedback [View Log](#)

Add your feedback

update the hours for Fluency

Encounter Details

Supervisor Name	Date of Service
Pinaz Driver	05/13/2024
Age group	
Adult (18+)	

9. The log entries you reviewed will be updated as Approved.

 **Rivera, Kelly**  
kelly.riverasp@example.com  
Circles of Virtue - Children's Advocacy Center | Clinical Externship III  
Community Health (Developmental Disabilities)

2 Total | 0 Pending Review | 0 Needs Attention | 2 Approved

Status: Pending Review, Ne... ▾

Selected logs: 0/0 Approve Approve all logs

<input type="checkbox"/>	LOG ID (2)	LOG STATUS	DATE OF SUBMISSION	LATEST STATUS COMMENTS	DATE OF SERVICE	AGE GROUP	MODE OF DELIVERY	SUPERVISOR NAME	INTERVENTION TOTAL	EVALUATION TOTAL
	240513094729	Approved	May 13, 2024	-	May 13, 2024	Adult (18+)	In Person	Pinaz Driver	01:37	00:24
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