

During a placement, your program will request that you complete certain activities such as:

- Forms or Evaluations
- Patient Logs
- Timesheets
- Time Off Requests

Within Prism, you have 2 ways to access this information – via the Coursework page and the Learning Activities section.

Both pathways will allow you to complete these activities, but they look a bit different. Let's take a look!

### Viewing Learning Activities via Coursework

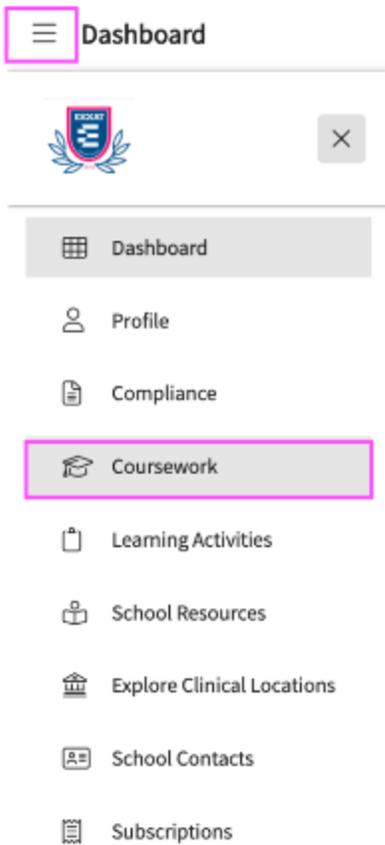
1. To navigate to the Coursework Section:

a. Click on the Coursework Section from your Old Student Dashboard.

The screenshot displays the Exxat Prism Student Dashboard. The left sidebar contains the Exxat PRISM logo and a list of messages from the school, including announcements about compliance, job fairs, and school closures. The main content area features a navigation grid with several sections: 'Attestations (2)' with 'I Agree' buttons; 'Profile' for creating a professional profile; 'Compliance' with a '5 Documents need attention' indicator; 'Coursework' (highlighted with a pink border), which includes instructions to research clinical sites and complete assignments; 'Learning Activities' for reviewing activities across courses; 'School Resources' with a '20 Resources shared' indicator; 'School Contacts' with a '3 Contacts shared' indicator; 'Explore Clinical Locations' for finding clinical sites; and 'Exxat Prism Learning Hub' for accessing help documents and FAQs. The top navigation bar includes options for Chat, Ask Leo, and user profile information.

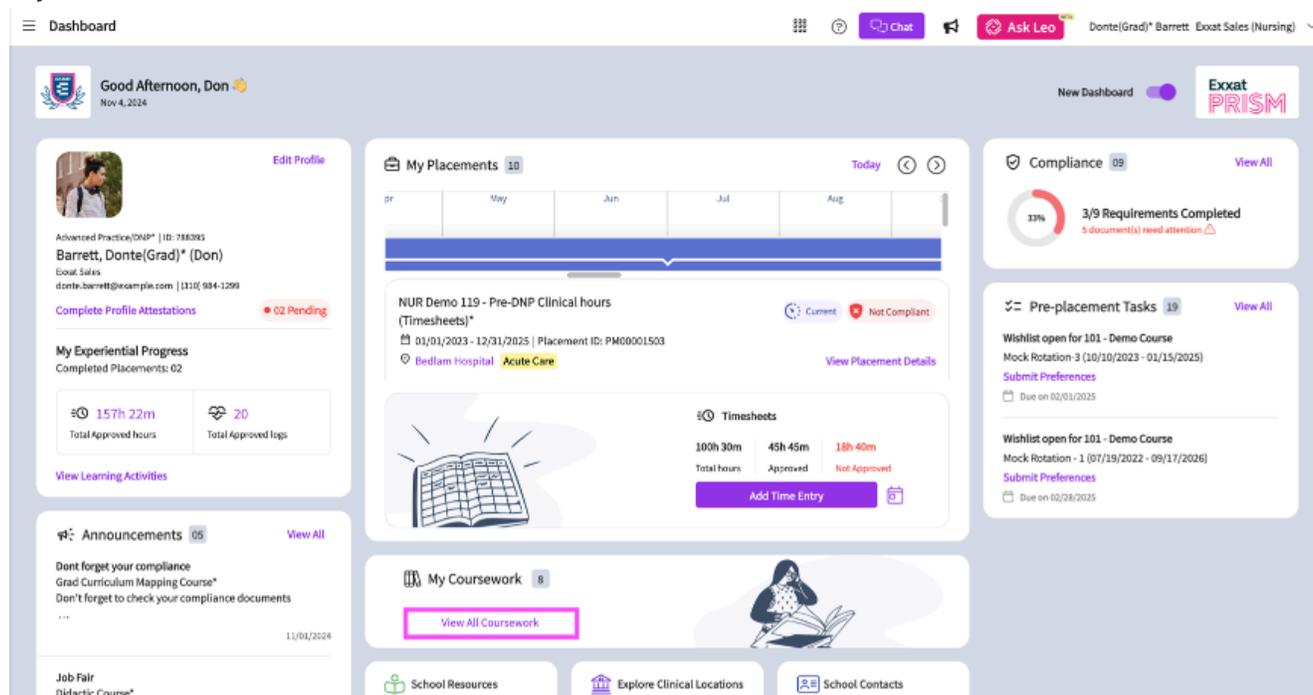
OR

b. Click on the Left Hand Hamburger Menu and select the Coursework Option.



OR

c. If you are using the New Student Dashboard. Click on the View All Coursework Option under My Coursework section.



2. The page will display all the courses you are registered for.

- If you wish to see the courses that requires placement click on 'Require Placement' tab.
- If you wish to see the didactic courses you can click on Do No Require Placement tab.
- The page will always list any current placements at the very top, followed by upcoming placements, and completed placements last. You'll quickly know if something needs your attention (wishlist, pending attestation, etc.) with the help of the 'May Need Attention' column.
- You can also use the filter options to sort the information by needs attention such as Attestation (Pending), Wishlist (Open), Wishlist (Yet to Open), My Request (Open), and My Request (Yet to Open). Additionally, you can filter by placement schedule, including Current, Upcoming, and Completed.
- Click View Details for the desired course.

Require Placement		Do Not Require Placement		
33 Results Found				
COURSE DETAILS	PLACEMENT DETAILS	LOCATION AND SETTING DETAILS	MAY NEED ATTENTION	ACTION
DPT 800 - Clinical Practice I* Current	PM11423060   Clinical Practice II 01/01/2023 - 12/31/2025	Alliance Medical Center - Cardiology (Ge... Outpatient	Wishlist closes on 09/30/2025 12:00 AM EST	View Details
DPT 800 - Clinical Practice I* Current	PM44193256   Clinical Exp 06/16/2023 - 10/31/2024	Abundant - Urgent Care (Geocoding Ena... Home Health	Wishlist closes on 09/30/2025 12:00 AM EST	View Details
DPT 950 - Clinical Practice IV* Current	PM77352380   Clinical Practice IV 02/01/2024 - 12/31/2025	Abundant Health - Main Hospital (Geoco... Acute Care	Attestation pending	View Details
DPT 950 - Clinical Practice IV* Current	PM82262229   CP IV 02/01/2024 - 12/31/2025	Abundant - Ambulatory Care (Geocoding... Acute Care	-	View Details
DPT 950 - Clinical Practice IV* Current	PM85240804   DPT 950 - Clinical Pract... 05/27/2024 - 12/30/2025	Abundant - Action Therapy (Geocoding E... Neuro	Attestation pending	View Details
DPT 1386 - Sports Study Upcoming	PM39368327   Test Rotation 10/28/2024 - 12/11/2024	Abundant - Action Therapy (Geocoding E... Acute Care	-	View Details

8. **Note:** On the course activities page, you can view the **Compliance Status**. The status is displayed based on the compliance review status. The following are the statuses:

- No docs started
- Some actions Needed
- All doc Approved

Coursework

PM44193256 | DPT 800 - Clinical Practice I\* Current

Abundant - Urgent Care (Geocoding Enabled)\* Home Health

Clinical Exp | 06/16/2023 - 10/31/2024

Compliance Status: Some Action Needed

Course Information Placement Details **Course Activities**

+ Patient Log + Timesheet + Time-off

9. A current placement will have various components of information you can review, and assignments you will complete.

10. The Course Activities tab will allow you to provide clinician information and show you all the course & placement related activities you must complete. Make sure to keep an eye on any due dates!

[+ Patient Log](#) [+ Timesheet](#) [+ Time-off](#)

Forms/Evaluations		
FORM	DUE DATE	STATUS
CI Details with APTA IDs	06/23/2023	Get Started
CIET	10/31/2024	Final - Get Started
PT Student Evaluation of Clinical Instruction	10/31/2024	Get Started
PT Student Evaluation of Site	10/31/2024	Get Started
PTSE2 send response to CI	11/05/2024	Midterm - Pending School Review

**Clinical Instructor**

**Mr. Aaron Hotchner** Added by School [✎](#)  
aaron.hotchner@exxat.com  
(555) 555-5555  
Supervision: 50%

**Erik Steen** Added by School [✎](#)  
erik.steen@exxat.com  
(701) 729-1292  
Supervision: 10%

**Mr Aaron Hotchner** Added by School [✎](#)  
aaron.hotchner@exxat.com  
-  
Supervision Percentage: Not Added (Please add)

**Anna Smith** Added by School [✎](#)  
annasmith@exxat.com  
-  
Supervision Percentage: Not Added (Please add)

**Joanna Smith** Added by School [✎](#)  
joanna@example.com  
-  
Supervision: 100%

**Patient Log** [Create Template](#) [↶](#) [+](#)

11 Total Logs      2 Needs attention      2 In progress      1.00 Average logs per day

**Timesheet** →

39 Hrs Total      18 Hrs In Progress      7 Hrs Pending Review      6 Hrs 30 Mins Not Approved      7 Hrs 30 Mins Approved

11. Placement Details tab will include any information shared with you regarding the site.

Course Information
Placement Details
Course Activities

**Address**

1315 10th St Sacramento , CA 95814 United States

**Location Contacts**

<p>Mr. Aaron Hotchner aaron.hotchner@exxat.com Clinical Preceptor, Contract Person, New Designation (555) 555-5555</p> <p>Rosie Burton noreply@exxat.com Manager/Director</p>	<p>John Smith john.smith@exxat.com Student Liaison</p>	<p>James Spader james.spader@exxat.com</p>	<p>Kunal Vaishnav kunal.vaishnav@exxat.com SCCE (323) 999-9999</p>
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**Location Requirement(s) That Need An Upload**

REQUIREMENT NAME	INCLUDE IN THE PROFILE LINK	STATUS	UPLOADED DOCUMENTS	ACTION
BCP Packet	✔	Uploaded	<a href="#">View document</a>	<a href="#">✎</a>
Child Abuse Training	✔	Get Started	-	<a href="#">✎</a>
New Location Requirement	✔	Get Started	-	<a href="#">✎</a>
Onboarding Paperwork	✔	Get Started	-	<a href="#">✎</a>
Orientation Packet	✔	Get Started	-	<a href="#">✎</a>
New Site Requirement	✔	Get Started	-	<a href="#">✎</a>

12. You can review course details under Course Information tab and any resources added by your program to assist you with any Course Activity items.

**Course Information** Placement Details Course Activities

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**Course Details**

 <b>Nature of the Course</b> -	 <b>Term</b> Fall	 <b>Academic Year</b> 2019 - 2020	 <b>Professional Year</b> 1st Year	 <b>Campus</b> -
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Physical Therapy Across the Lifespan is a 2 credit course offered during the fall semester of the 2nd year of the Doctorate of Physical Therapy curriculum and is designed to explore concepts of human growth and development from conception to senescence including physical, cognitive, social and emotional development. Theories of aging including somatic and other factors that influence wellness and disability across the lifespan will be addressed. Course content has been organized to provide the student with a theoretical knowledge base that can be used in the [Show More](#)

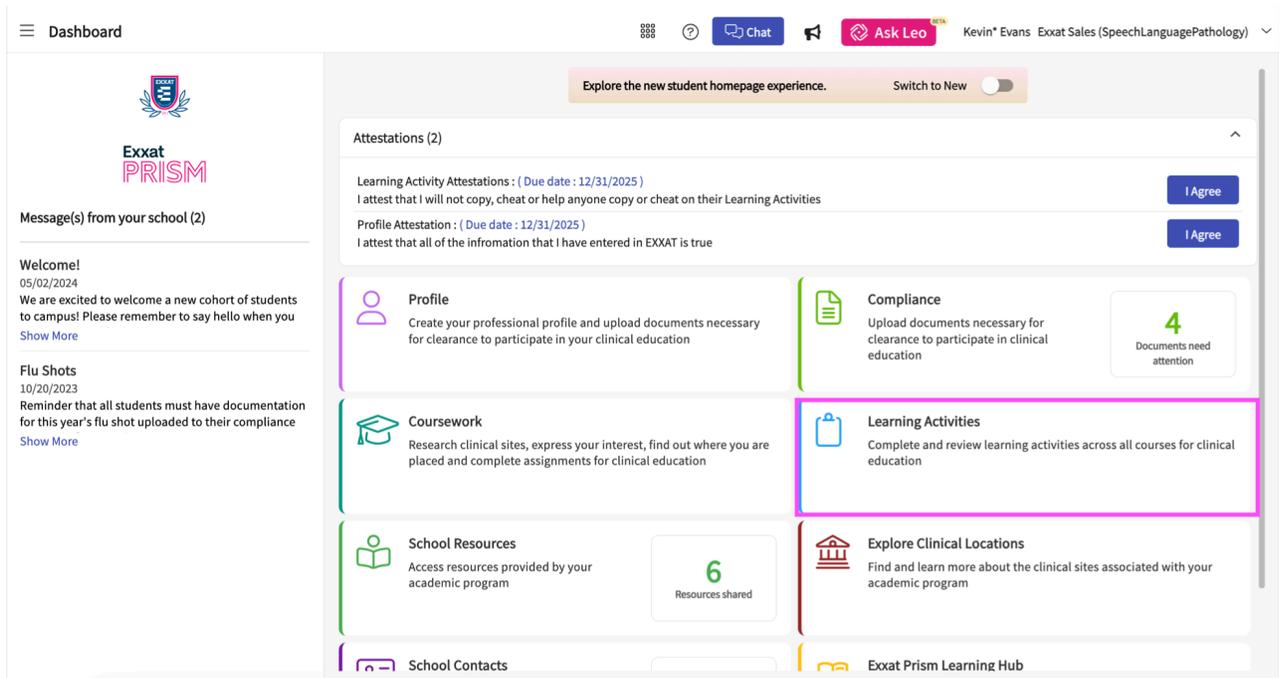
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**Course Resources**

 <b>5</b> All	 <b>2</b> Documents	 <b>0</b> Videos	 <b>1</b> FAQs	 <b>2</b> Links
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## ***Viewing Activities via Learning Activities***

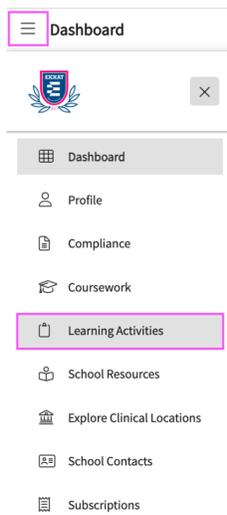
1. Navigate to the Learning Activities section by,
  - a. Click on the Learning Activities Section from the Old Student Dashboard.



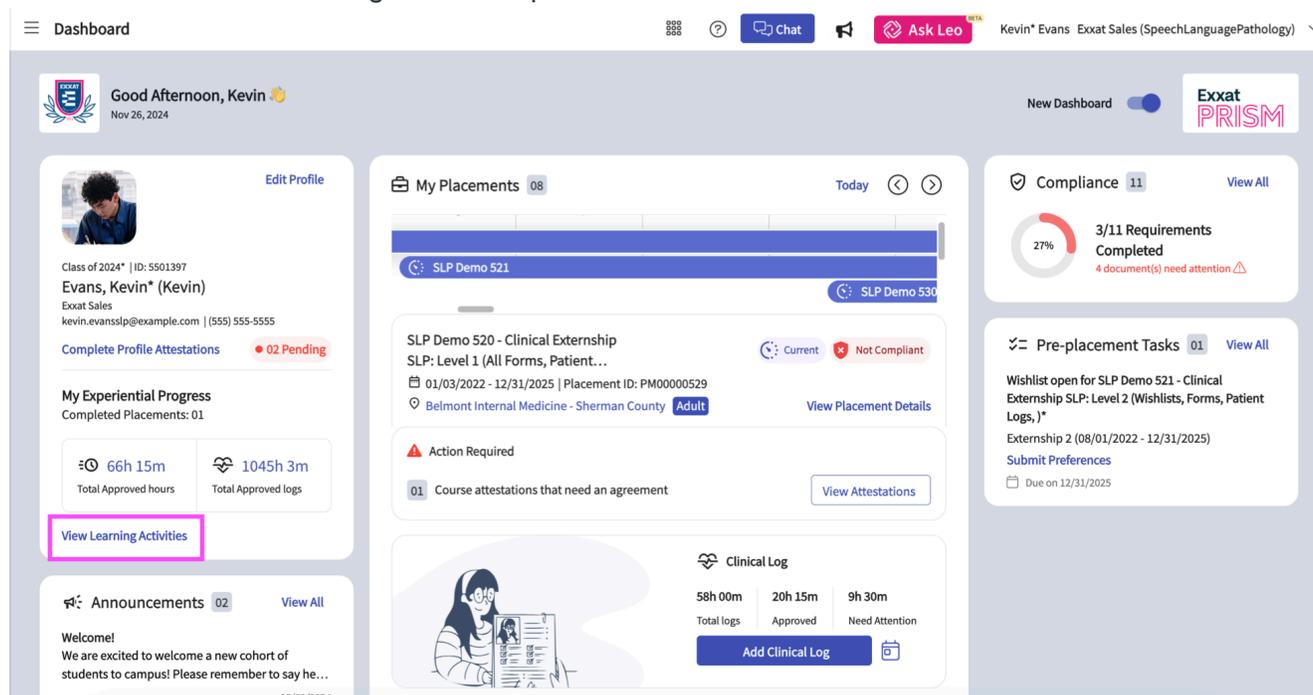
Or

- b. Click on the Left Hand Hamburger Menu and select the Learning Activities option.

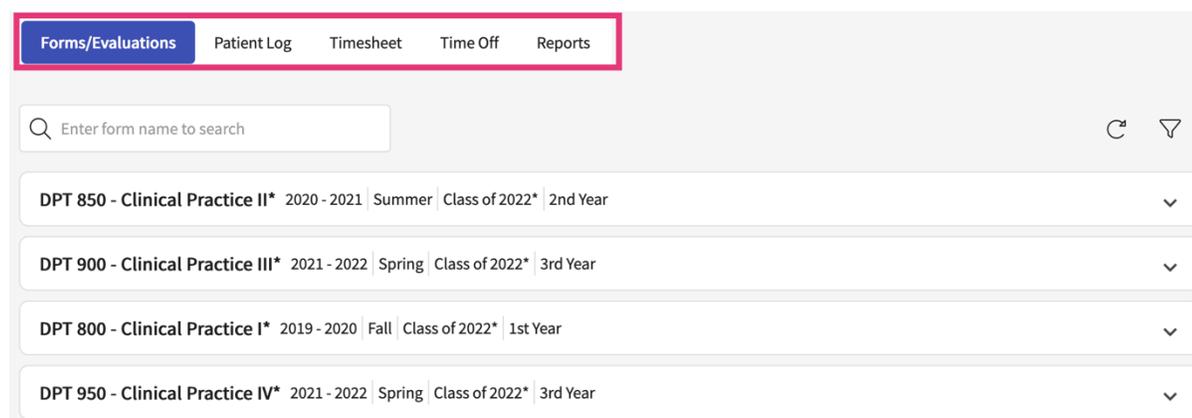
Or



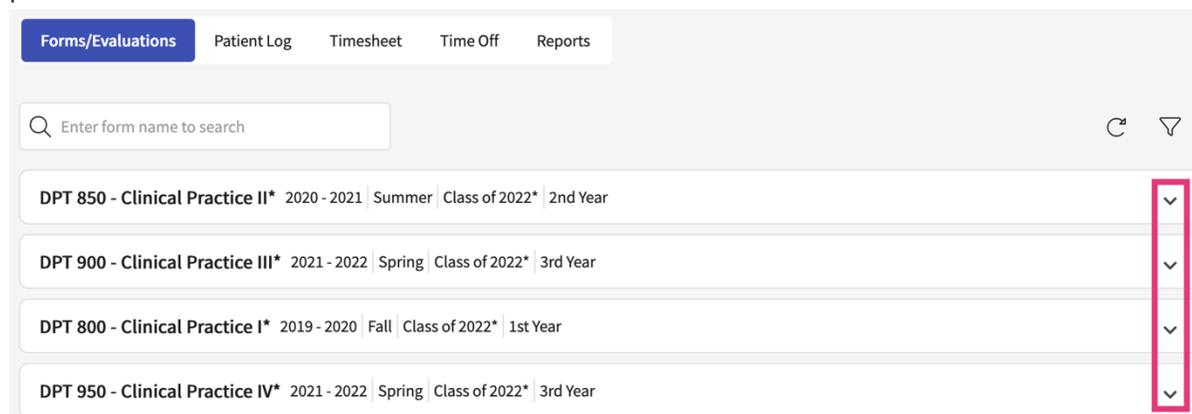
c. Click on the View Learning Activities option from the New Student Dashboard.



2. The page will then display our standard learning activities on the ribbon at the top of the page. Select the Learning Activity you'd like to work on.
  - a. You'll also have a Reports section.



3. The system will display all placements on the page. Click on the dropdown arrow of the desired placement.



4. You can then review or begin any completed learning activities for that given rotation.

Forms/Evaluations Patient Log Timesheet Time Off Reports

Enter form name to search

DPT 850 - Clinical Practice II\* 2020 - 2021 Summer Class of 2022\* 2nd Year

DPT 900 - Clinical Practice III\* 2021 - 2022 Spring Class of 2022\* 3rd Year

FORM	PLACEMENT DETAILS	STATUS	SCORE	DUE DATE	SUBMISSION DATE
CI Details	Clinical Practice III, Mercy Central Acute Care	Reviewed	-	02/15/2022	Invalid date
CIET	Clinical Practice III, Mercy Central Acute Care	Final - Pending School Review	-	03/16/2022	11/21/2021
PT Student Evaluation of Clinical Instruction	Clinical Practice III, Mercy Central Acute Care	Final - Get Started	-	03/19/2022	-
PT Student Evaluation of Site	Clinical Practice III, Mercy Central Acute Care	Pending School Review	-	03/16/2022	Invalid date