As you add your syllabi information, you may want to download that information from time to time. The system can help you with this task! The generate syllabus feature will take all components you have entered within the system for a single course and generate a standardized Word document.

Steps:

1. Select Curriculum Mapping on your left menu or dashboard



- 2. Select Curriculum Grid from the left ribbon.
 - \equiv Curriculum Mapping



3. On the curriculum grid page, select the course you'd like to work with.

2019-2020 Year 1	
Summer PT 561 B - EVIDENCE FOR PHYSICAL THERAPIST PRACTICE	
PT 509 - PHYSIOLOGY OF HUMAN DISEASES(CELLULAR AND SYSTEMS PHYSIOLOGY)	
PT 514L - MUSCULOSKELETAL ANATOMY	
Fall	
PT 530 B12 - SPECIAL TOPICS IN THERAPEUTIC EXERCISE	3
PT 534L - NEUROANATOMY (3 UNITS)	1
	1

4. You'll be redirected to the **About** section for the course you have selected.

≡ About					🔉 🕐 🕞 Chat 🛛 📢 🚫 Ask Leo 🧮 Alexia Bracken Exxat-Map-Demo (South-PT) 🗠
Contract unlink cour	se south k cohort south 1 registered students				Generate Syllabus
Q search <	Course Details			Ø	Attributes
Course information	Description				No attribute is configured for associating at course level.
About	Credits	Duration	Hours		Faculty & Staff +
Measures	Nature	Type core	Departments		
Resources Event schedule	Fields of study	Clock hours	Grading Scale		
Students →	Share with site No				
Announcements					
Eg Placements	Pre-requisites And Co-requisites			~	
	Textbooks And Other Resources				
Attestations	Required			ı	
	Recommended				
				V	
	Evaluation Criteria			+	
	Course Policies			+	

5. Click Generate Syllabus.



- 6. In the Generate syllabus drawer, the syllabus details are selected by default.
 - 1. You can deselect the sections you want to exclude from your download file.
 - 2. To reorder the syllabus tiles, click the vertical ellipsis and drag the required tile to your preferred position in the format.
 - 3. Click Download.

E About					× Generate syllabus Download		
← 909 PLAN Test 2022. 2019-2020 (Ven: Ib [List] Cohort 2035 9 registered students				Add or remove columns. To change the column order, drag and drop a field.			
Q Search		Course Details				School Logo	
Course information		Description			000	Course details	
About		5 Credits	Duration	Hours	000	Pre-requisites and co-requisites	
Measures		Nature	Type core	Departments	000	Textbooks and other resources	
Event schedule		Fields of study	Clock hours	Grading Scale	88	✓ Faculty & staff	
Students		Share with site No			88	Z Attributes	
क्री Announcements					800	Valuation criteria	
Placements		Pre-requisites And Co-requisites		000	Course policies		
Attestations		Textbooks And Other Resources			000	Measures	
		Required			88	V Event schedule	
		Recommended -			800	Grading scale	
		Calculate China					
		Evaluation Criteria					
		Course Policies					

7. The file is saved in your browser's **Downloads** folder.