

Your program may collect your placement preferences to help them with the placement process for a given rotation. Rather than selection Locations, your program may request you to select and rank regions or areas!

### Completing a Location Area Wishlist in Exxat Prism

04:46



1. To navigate to the Coursework Section:

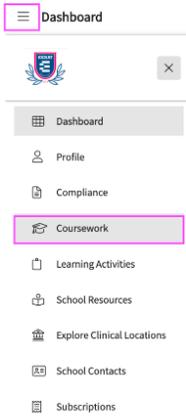
1a. Click on the Coursework Section from your Old Student Dashboard.

The screenshot shows the Exxat Prism student dashboard. On the left is a sidebar with the Exxat Prism logo and a list of messages from the school. The main content area is titled 'Explore the new student homepage experience.' and contains several sections:

- Attestations (2):** Includes 'Contract Review' (due 03/24/2026) and 'Accuracy of Information' (due 03/31/2027), both with 'I Agree' buttons.
- Profile:** 'Create your professional profile and upload documents necessary for clearance to participate in your clinical education.'
- Compliance:** 'Upload documents necessary for clearance to participate in clinical education.' A badge shows '5 Documents need attention'.
- Coursework:** 'Research clinical sites, express your interest, find out where you are placed and complete assignments for clinical education.' This section is highlighted with a red box.
- Learning Activities:** 'Complete and review learning activities across all courses for clinical education.'
- School Resources:** 'Access resources provided by your academic program.' A badge shows '20 Resources shared'.
- Explore Clinical Locations:** 'Find and learn more about the clinical sites associated with your academic program.'
- School Contacts:** 'Review contact information for the faculty and staff from your program.' A badge shows '3 Contacts shared'.
- Exxat Prism Learning Hub:** 'Access help documents, video tutorials, and FAQs.'

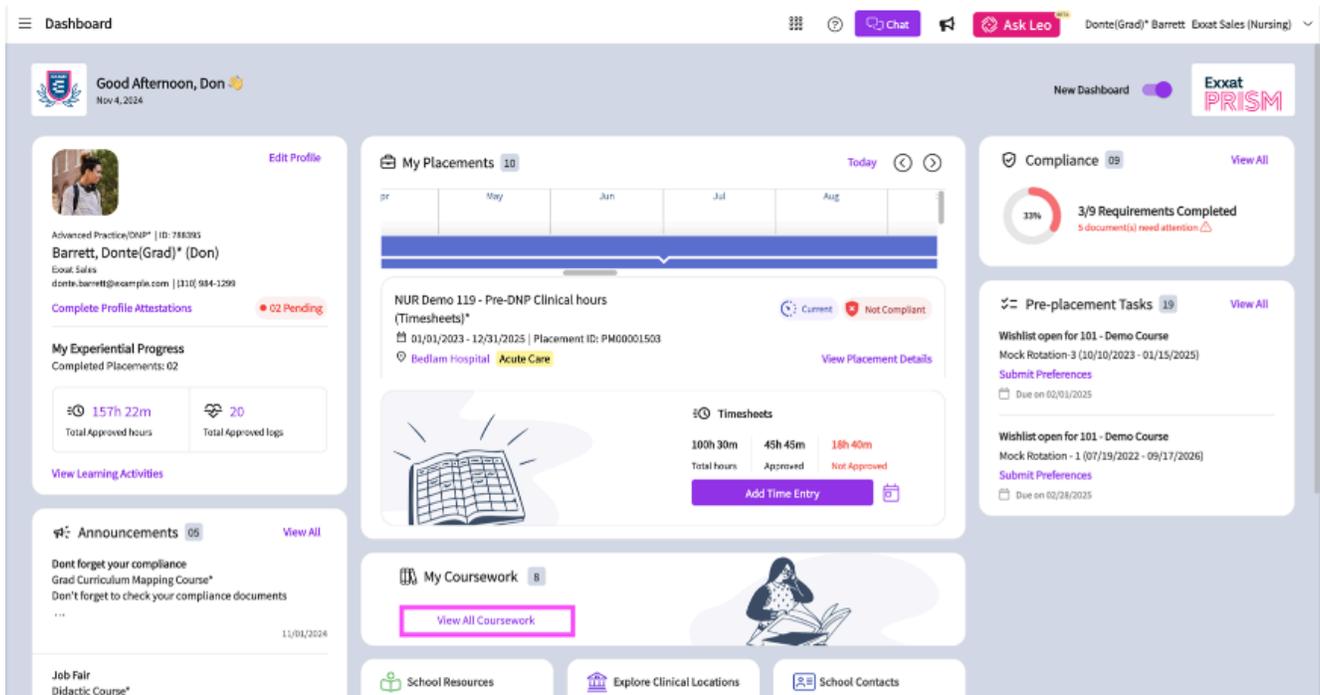
OR

1b. Click on the Left Hand Hamburger Menu and select the Coursework Option.



OR

1c. If you are using the New Student Dashboard. Click on the View All Coursework Option under My Coursework section.



2. The system will display all courses you are registered for.
3. If you wish to see the courses that require placement click on Require placement tab
4. If you wish to see the didactic courses you can click on Do No Require Placement tab
5. The page will always list any current placements at the very top, followed by upcoming placements, and completed placements last.

Require Placement		Do Not Require Placement			
10 Results Found					
COURSE DETAILS	TION	PLACEMENT DETAILS	LOCATION AND SETTING DETAILS	MAY NEED ATTENTION	ACTION
DPT 800 - Clinical Practice I* Current		Clinical Practice I Aug 22, 2022 - Dec 31, 2025	Abundant Health - Main Hospital (Geocoding Enabled, lo... Acute Care	Attestation pending	<a href="#">View Details</a>
DPT 850 - Clinical Practice II* Current		Clinical Practice II Jan 1, 2023 - Dec 31, 2025	Abundant Health - Main Hospital (Geocoding Enabled, lo... Acute Care	Attestation pending	<a href="#">View Details</a>
DPT 850 - Clinical Practice II* Current		Clinical Practice II Jul 11, 2024 - Sep 30, 2024	Allsports - Warren Neuro	Attestation pending	<a href="#">View Details</a>
10 - Wishlist Course		-	-	My Request closes on Dec 31st, 2025 12:00 AM EST Wishlist closes on Dec 31st, 2025 12:00 PM EST	<a href="#">View Details</a>
101 - Mock Course		-	-	-	<a href="#">View Details</a>
DPT 900 - Clinical Practice III*		-	-	-	<a href="#">View Details</a>
DPT 900 - Clinical Practice III*		-	-	-	<a href="#">View Details</a>
DPT 950 - Clinical Practice IV*		-	-	-	<a href="#">View Details</a>
PT Demo 800 - Clinical Practice I (Forms and Evaluations)*		-	-	-	<a href="#">View Details</a>
RDSL08201/2 - SEL I/II		-	-	-	<a href="#">View Details</a>

- Select the placement from the left side that you need to complete a wishlist for by clicking View Details.
- Select the placement from that you need to complete a Wishlist for by clicking View Details.

COURSE DETAILS	PLACEMENT DETAILS	LOCATION AND SETTING DETAILS	NEEDS ATTENTION	ACTION
DPT 800 - Clinical Practice I*	-	-	Wishlist closes on Mar 17th, 2023 10:55 PM E...	<a href="#">View Details</a>
DPT 850 - Clinical Practice II*	-	-	-	<a href="#">View Details</a>

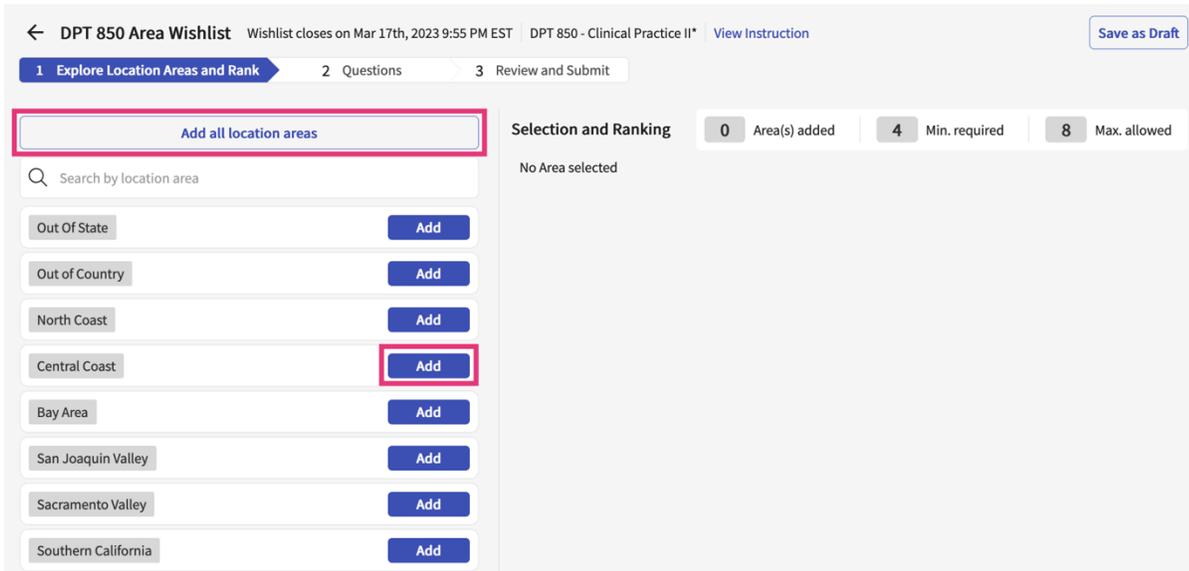
- Click on the Wishlist name to get started.
- Once the Wishlist has been opened by the program admin, you will be able to see the Wishlist and the close date in the Needs Attention section of the page.

### Wishlists

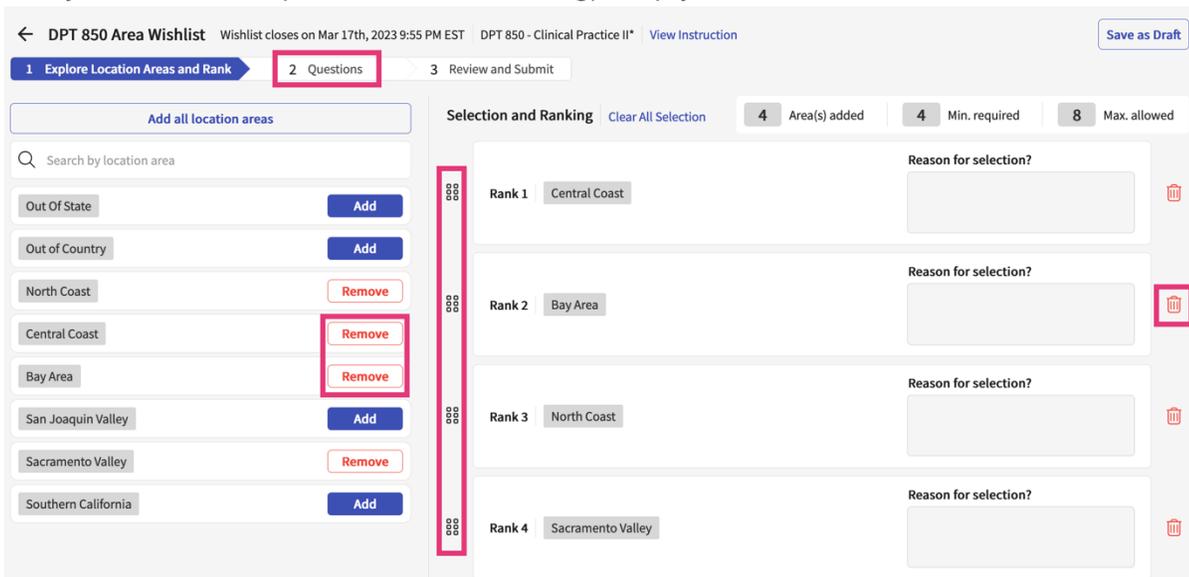
DPT 850 Area Wishlist  
 Location Area based Wishlist

Not started
Closes on Mar 17th, 2023 10:55 PM EST

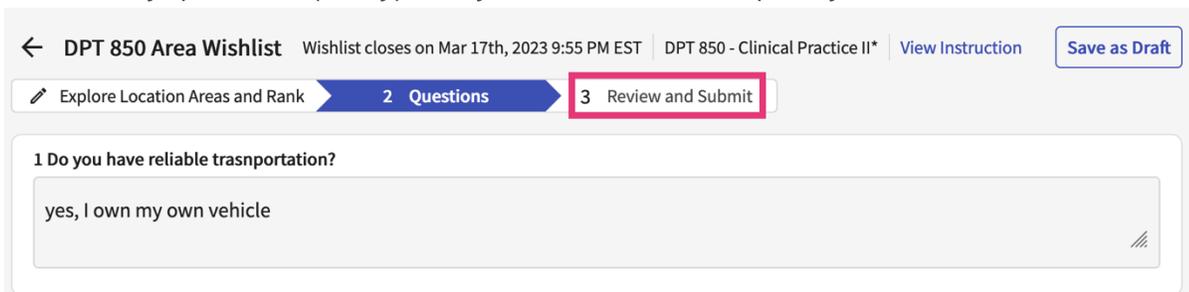
- You'll first add areas to your Wishlist. Click Add for each option you'd like to include in your Wishlist. If allowed, you can also easily add all areas at once by clicking Add All Location Areas.



- 11. Once you begin adding areas, they will appear on the right-hand side of the page. Rank the areas based on your preference by using the icons on the left to drag and drop.
  - a. Remove unwanted selections by clicking the trash bin icon or the Remove option.
  - b. You can add any comments as to why you selected an area.
  - c. Once done, click Questions to move to the next section.
  - d. If you cannot complete this in one sitting, simply Save as Draft.

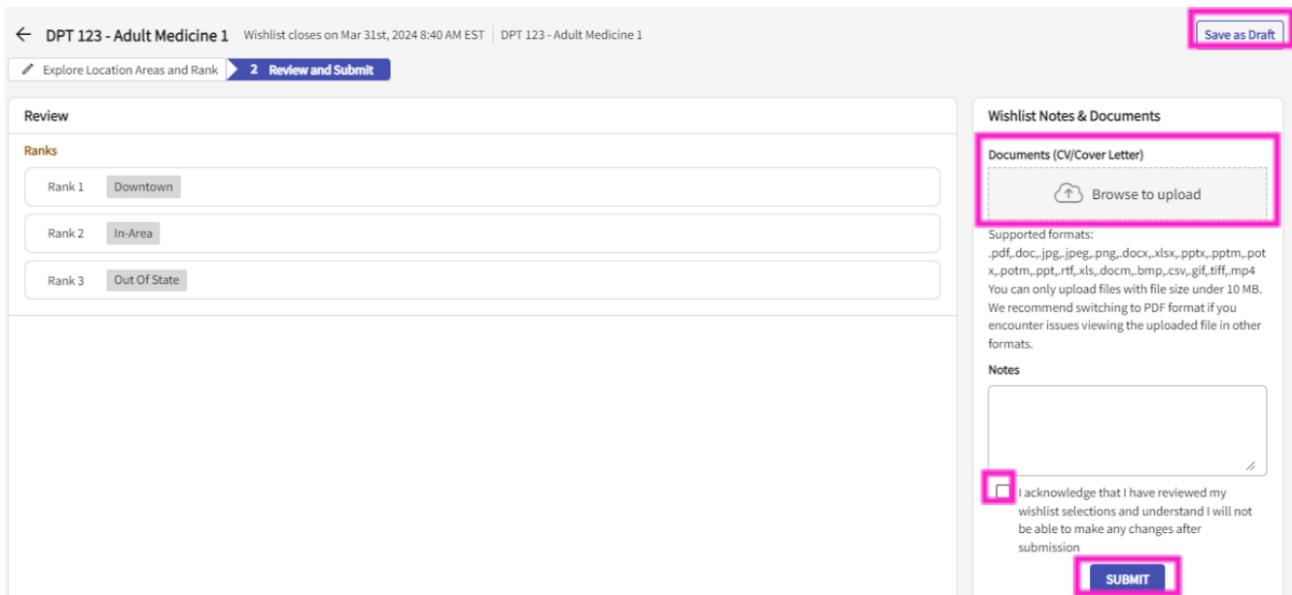


- 12. Answer any questions (if any) that your school has setup for you and click Review and Submit.



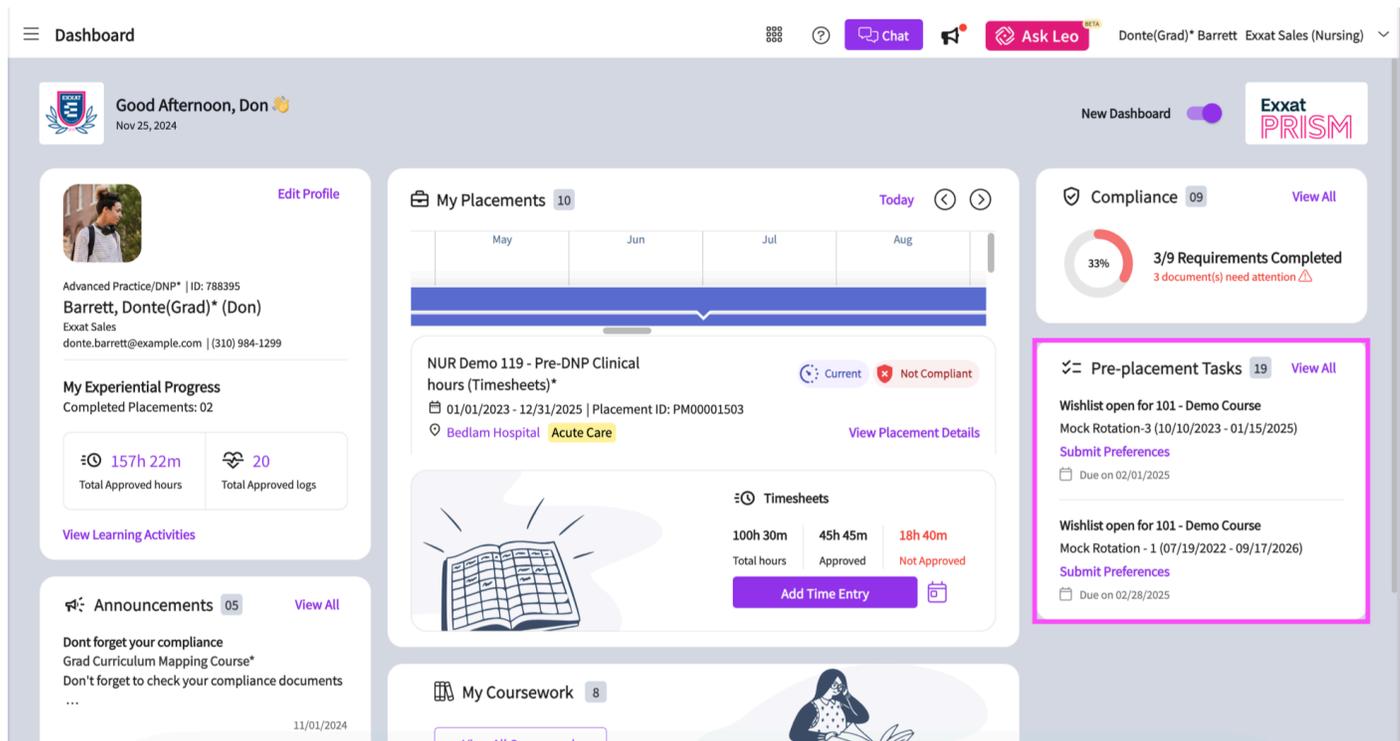
- 13. Review your wishlist and add wishlist Notes (if any).

14. Once done, make sure to check off the statement acknowledging you understand changes cannot be made after submission.
15. Click submit. You can Save as Draft if you aren't quite done with your wishlist yet.
  - a. Once you submit, the form will lock, and if you need to make any changes you will have to contact your school to have them unlock it for you



## Accessing Wishlists from the New Student Dashboard:

1. Wishlists are also displayed on the new student dashboard in the Pre-Placement Tasks section.



2. To fill out wishlists from your new student dashboard, click on the View All hyperlink.

The dashboard features a top navigation bar with 'Dashboard', 'Chat', 'Ask Leo', and user information 'Donte(Grad)\* Barrett Exxat Sales (Nursing)'. The main content area includes: a profile card for 'Barrett, Donte(Grad)\* (Don)' with 'My Experiential Progress' (157h 22m approved hours, 20 approved logs); a 'My Placements' section for 'NUR Demo 119 - Pre-DNP Clinical hours (Timesheets)\*' with a calendar view and a 'Timesheets' table showing 100h 30m total, 45h 45m approved, and 18h 40m not approved; a 'Compliance' section showing '3/9 Requirements Completed' (33%); and a 'Pre-placement Tasks' section with two tasks for 'Mock Rotation-3' and 'Mock Rotation - 1', both due in early 2025.

3. A window containing all of the active wishlists assigned to your placements will open. You can check the related course and rotation within each wishlist card. You can also view the due date for each wishlist.

The 'Pre-placement Tasks' modal window is open, displaying a list of five wishlists. The second item, 'Wishlist open for 101 - Demo Course Mock Rotation - 1 (07/19/2022 - 09/17/2026)', is highlighted with a pink border. Each item includes a 'Submit Preferences' button and a due date. The background dashboard is dimmed.

4. Click on the Submit Preferences option to open the wishlist and submit your location area preferences.

**Dashboard**

Good Afternoon, Don  
Nov 25, 2024

**My Placements** 10

NUR Demo 119 - Pre-DNP Clinical hours (Timesheets)\*  
01/01/2023 - 12/31/2025 | Placement ID: PM00001503  
Bedlam Hospital Acute Care

**My Coursework** 8

**Pre-placement Tasks**

- Wishlist open for 101 - Demo Course  
Mock Rotation-3 (10/10/2023 - 01/15/2025)  
[Submit Preferences](#)  
Due on 02/01/2025
- Wishlist open for 101 - Demo Course  
Mock Rotation - 1 (07/19/2022 - 09/17/2026)  
[Submit Preferences](#)  
Due on 02/28/2025
- Wishlist open for NUR Demo 199 - Grad Curriculum Mapping Course\*  
FNP Clinical Practicum I\* (09/01/2023 - 11/30/2023)  
[Submit Preferences](#)  
Due on 03/19/2025
- Wishlist open for NUR Demo 113 - Grad Course 3 (FNP log, All forms, Timesheet)\*  
[Submit Preferences](#)  
Due on 09/30/2025
- Wishlist open for NUR Demo 113 - Grad Course 3 (FNP log, All forms, Timesheet)\*  
Grad Course 3 (06/01/2023 - 12/31/2025)  
[View Wishlist details](#)  
Due on 10/31/2025

A wishlist will open up, add your preferences and submit it

**Exxat** | **Ask Leo** | Donte(Grad)\* Barrett Exxat Sales (Nursing)

**Location Area Wishlist** | Wishlist closes on 12/31/2025 12:00 PM EST | NUR Demo 211 - BSN Course 1(Wishlists,Timesheet)\* | [View Instruction](#) | [Save as Draft](#)

1 Explore Location Areas and Rank | 2 Questions | 3 Review and Submit

Search by location area

- Bay Area [Add](#)
- Central Coast [Add](#)
- In-Area [Add](#)
- North Coast [Add](#)
- Out of Country [Add](#)
- Out Of State [Add](#)
- Out-Area [Add](#)
- Sacramento Valley [Add](#)
- San Joaquin Valley [Add](#)
- South Texas [Add](#)
- Southern California [Add](#)

**Selection and Ranking**

No Area selected

0 Area(s) added | 3 Min. required | 5 Max. allowed