

Your program may collect your placement preferences to help them with the placement process for a given rotation. Rather than selecting Locations, your program may request you to select and rank settings!

Completing a Setting Based Wishlist in Exxat Prism

05:47



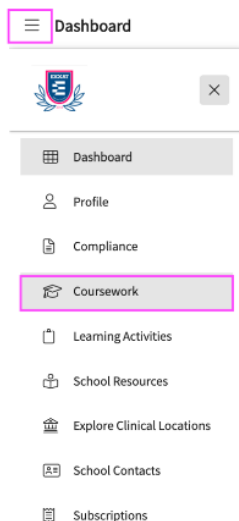
1. To navigate to the Coursework Section:

1a. Click on the Coursework Section from your Old Student Dashboard.

The screenshot shows the Exxat Prism student dashboard. The 'Coursework' section is highlighted with a red box. The dashboard includes a navigation menu on the left with 'Dashboard' selected. The main content area features several sections: 'Attestations (2)' with 'Contract Review' and 'Accuracy of Information' sections, each with an 'I Agree' button; 'Profile' with a description to create a professional profile; 'Compliance' with a '5 Documents need attention' indicator; 'Learning Activities' with a description to complete and review activities; 'School Resources' with a '20 Resources shared' indicator; 'School Contacts' with a '3 Contacts shared' indicator; 'Explore Clinical Locations' with a description to find and learn more about sites; and 'Exxat Prism Learning Hub' with a description to access help documents and FAQs. The 'Coursework' section is described as a place to research clinical sites, express interest, and complete assignments.

OR

1b. Click on the Left Hand Hamburger Menu and select the Coursework Option.



OR

1c. If you are using the New Student Dashboard. Click on the View All Coursework Option under My Coursework section.

 A screenshot of the New Student Dashboard in the Exxat PRISM system. The dashboard includes a header with the user's name 'Donte(Grad)* Barrett: Exxat Sales (Nursing)', a 'Chat' button, and an 'Ask Leo' button. The main content area is divided into several sections:

- Profile:** 'Good Afternoon, Don' with a date of Nov 4, 2024. It shows the user's name 'Barrett, Donte(Grad)* (Don)', email 'donte.barrett@exxatplus.com', and '02 Pending' profile attestations.
- My Placements:** A calendar view showing placements for May, Jun, Jul, and Aug. A specific placement is highlighted: 'NUR Demo 119 - Pre-DNP Clinical hours (Timesheets)*' at 'Bedlam Hospital Acute Care'.
- Compliance:** A progress indicator showing '33%' completion and '3/9 Requirements Completed'.
- Pre-placement Tasks:** A list of tasks with due dates, such as 'Mock Rotation - 3 (10/10/2023 - 01/15/2025)'.
- My Coursework:** A section with a 'View All Coursework' button highlighted in pink.
- Announcements:** A list of announcements, including 'Don't forget your compliance' and 'Job Fair Didactic Course*'. A date '11/01/2024' is visible.
- Timesheets:** A section showing 'Total hours' breakdown: 100h 30m (Total), 45h 45m (Approved), and 18h 40m (Not Approved). It includes an 'Add Time Entry' button.

2. The system will display all courses you are registered for.
3. If you wish to see the courses that require placement click on Require placement tab
4. If you wish to see the didactic courses you can click on Do No Require Placement tab
5. The page will always list any current placements at the very top, followed by upcoming placements, and completed placements last.

Require Placement Do Not Require Placement

10 Results Found

COURSE DETAILS	TION	PLACEMENT DETAILS	LOCATION AND SETTING DETAILS	MAY NEED ATTENTION	ACTION
DPT 800 - Clinical Practice I* Current		Clinical Practice I Aug 22, 2022 - Dec 31, 2025	Abundant Health - Main Hospital (Geocoding Enabled, lo... Acute Care	Attestation pending	View Details
DPT 850 - Clinical Practice II* Current		Clinical Practice II Jan 1, 2023 - Dec 31, 2025	Abundant Health - Main Hospital (Geocoding Enabled, lo... Acute Care	Attestation pending	View Details
DPT 850 - Clinical Practice II* Current		Clinical Practice II Jul 11, 2024 - Sep 30, 2024	Allsports - Warren Neuro	Attestation pending	View Details
10 - Wishlist Course		-	-	My Request closes on Dec 31st, 2025 12:00 AM EST Wishlist closes on Dec 31st, 2025 12:00 PM EST Wishlist closes on Dec 31st, 2025 12:00 PM EST Wishlist closes on Dec 31st, 2025 12:00 PM EST	View Details
101 - Mock Course		-	-	-	View Details
DPT 900 - Clinical Practice III*		-	-	-	View Details
DPT 900 - Clinical Practice III*		-	-	-	View Details
DPT 950 - Clinical Practice IV*		-	-	-	View Details
PT Demo 800 - Clinical Practice I (Forms and Evaluations)*		-	-	-	View Details
RDSL08201/2 - SEL I/II		-	-	-	View Details

6. Select the placement from that you need to complete a wishlist for by clicking View Details.

COURSE DETAILS	PLACEMENT DETAILS	LOCATION AND SETTING DETAILS	NEEDS ATTENTION	ACTION
DPT 800 - Clinical Practice I*	-	-	Wishlist closes on Mar 17th, 2023 10:55 PM E...	View Details
DPT 850 - Clinical Practice II*	-	-	-	View Details

7. Click on the wishlist name to get started.

8. Once the Wishlist has been opened by the program admin, you will be able to see the Wishlist and the close date in the Needs Attention section of the page.

Wishlists

PA-601 Wishlist
 Setting based Wishlist
Not started Closes on Mar 17th, 2023 10:55 PM EST

9. You'll first add settings to your wishlist. Click Add for each option you'd like to include.

View instructions and guidelines here

PA-601 Wishlist | Wishlist closes on Mar 17th, 2023 10:55 PM EST | PA-601 - Family Medicine | View Instruction | Save as Draft

1 Explore and Rank Settings | 2 Questions | 3 Review and Submit

Search by setting name

Allergy and Immunology Add

Cardiology Add

Dermatology Add

Emergency Medicine Add

Endocrinology Add

Selection and Ranking

0 Setting(s) added | 5 Min. required | 10 Max. allowed

Be mindful of minimum and maximum entries allowed

PA-601 Wishlist | Wishlist closes on Mar 17th, 2023 10:55 PM EST | PA-601 - Family Medicine | View Instruction | Save as Draft

1 Explore and Rank Settings | 2 Questions | 3 Review and Submit

Search by setting name

Allergy and Immunology Add

Cardiology Add

Dermatology Add

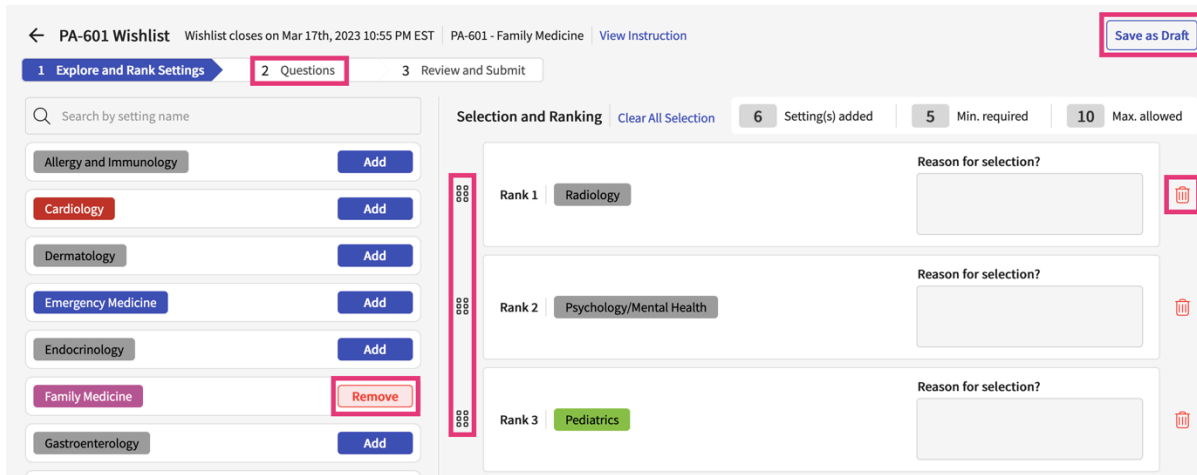
Emergency Medicine Add

Endocrinology Add

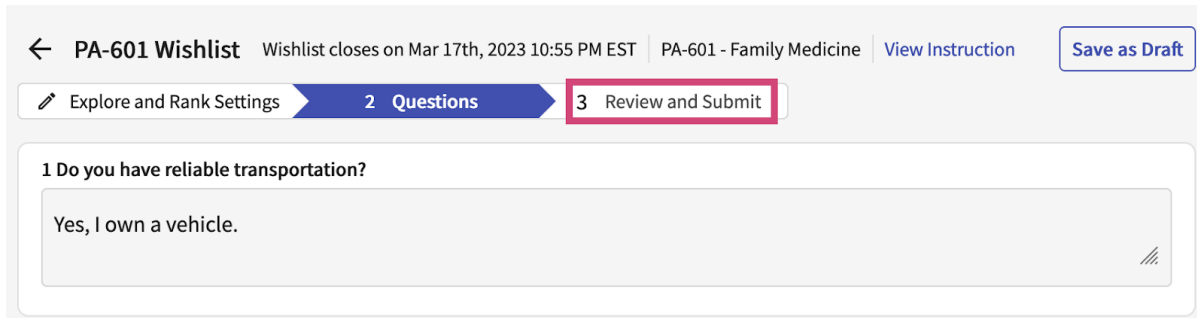
Selection and Ranking

0 Setting(s) added | 5 Min. required | 10 Max. allowed

10. Once you begin adding settings, they will appear on the right-hand side of the page. Rank the settings based on your preference by using the icons on the left to drag and drop.
- Remove unwanted selections by clicking the trash bin icon or the Remove option.
 - You can add any comments as to why you selected a setting.
 - Once done, click Questions to move to the next section.
 - If you cannot complete this in one sitting, simply Save as Draft.



11. Answer any questions (if any) that your school has setup for you and click Review and Submit.

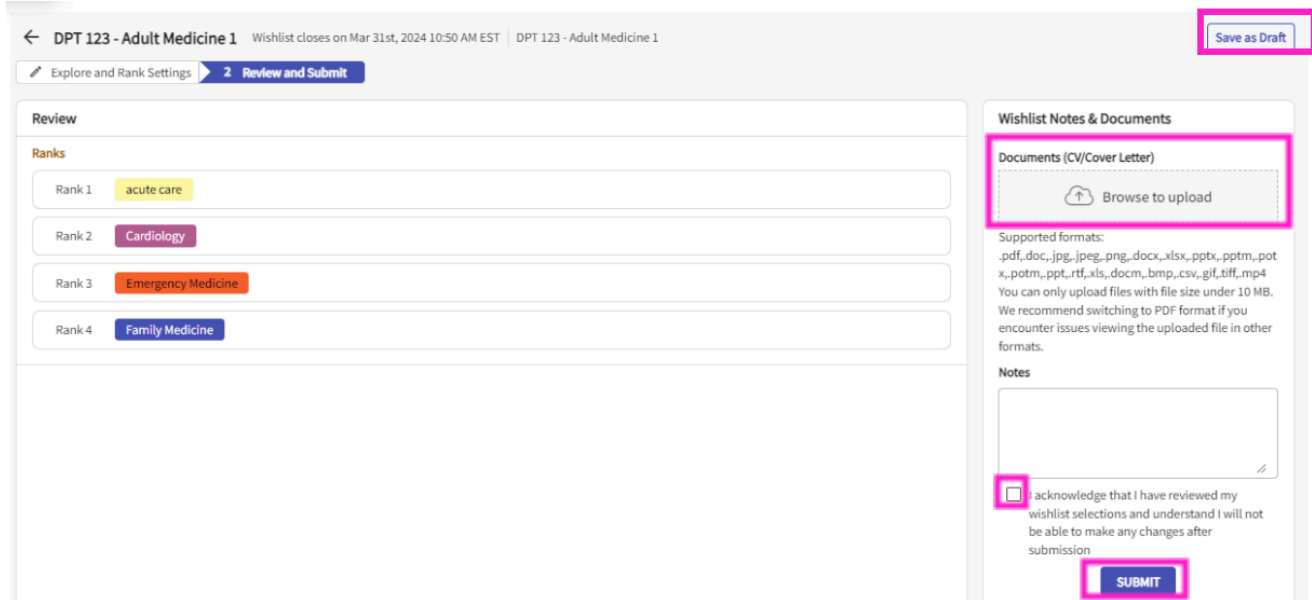


12. Review your wishlist and add wishlist Notes (if any).

13. Once done, make sure to check off the statement acknowledging you understand changes cannot be made after submission.

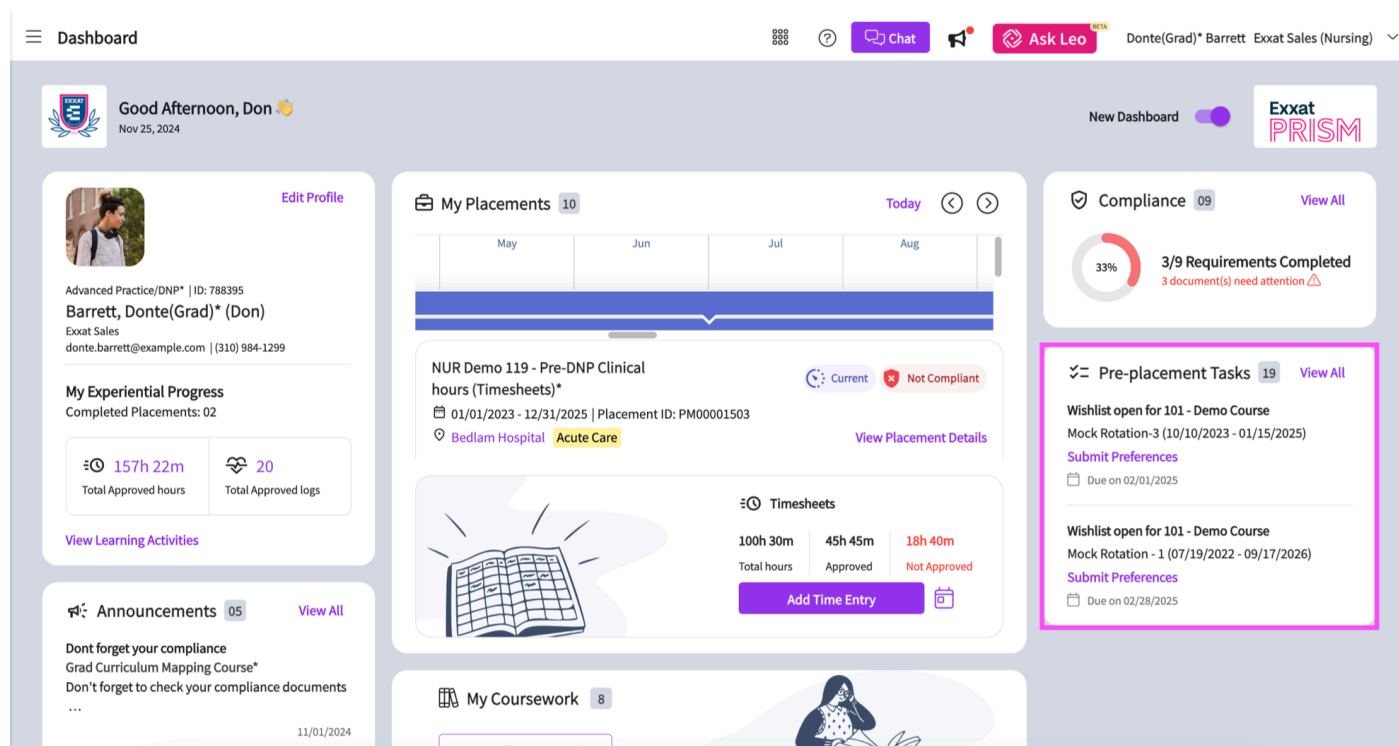
14. Click submit. You can Save as Draft if you aren't quite done with your wishlist yet.

a. Once you submit, the form will lock, and if you need to make any changes you will have to contact your school to have them unlock it for you.

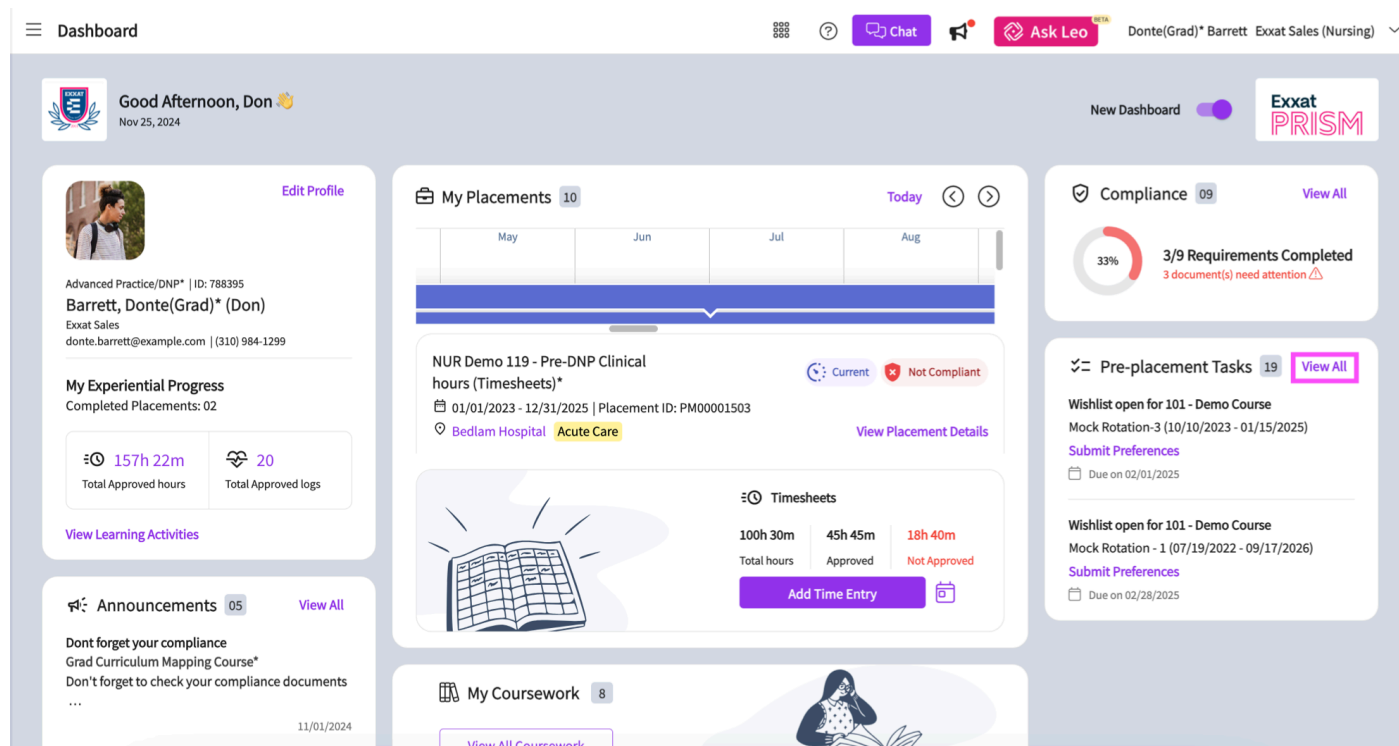


Accessing Wishlists from the New Student Dashboard:

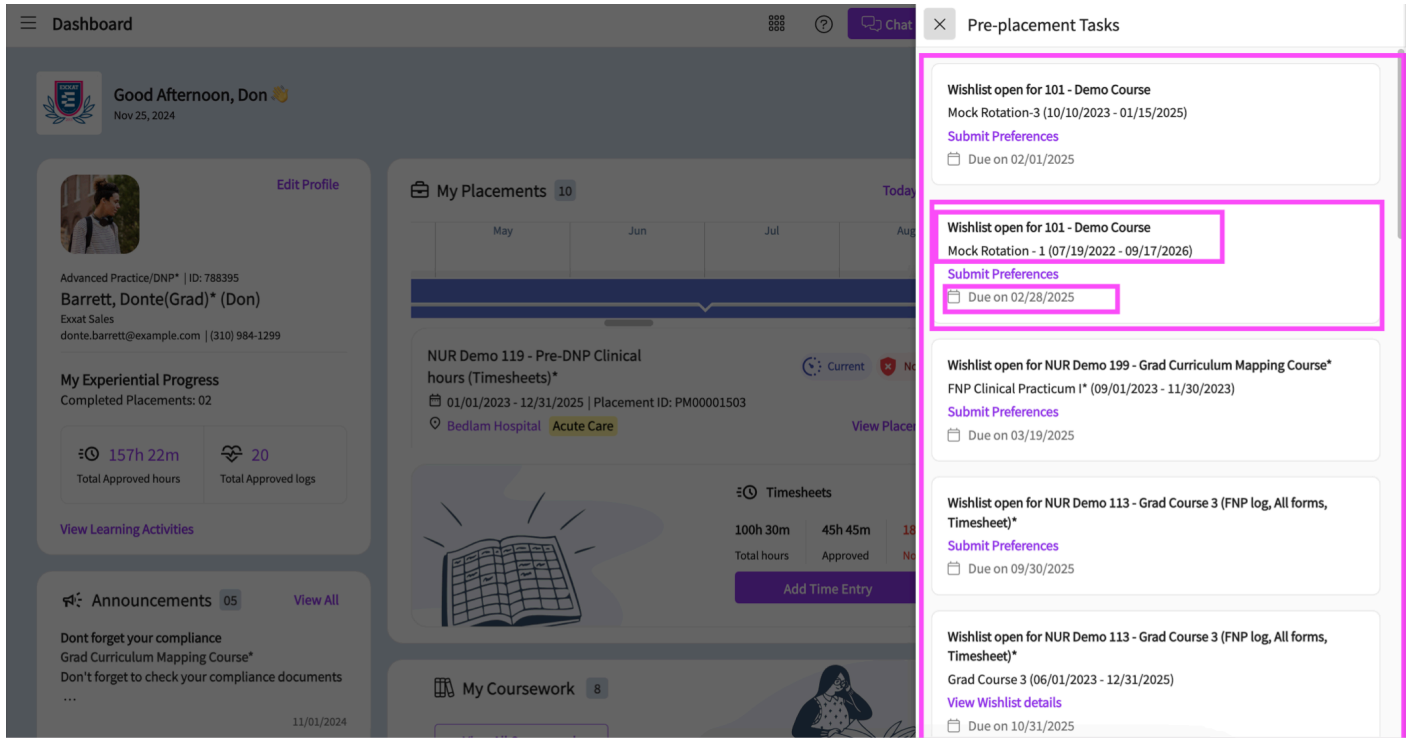
1. Wishlists are also displayed on the new student dashboard in the Pre-Placement Tasks section.



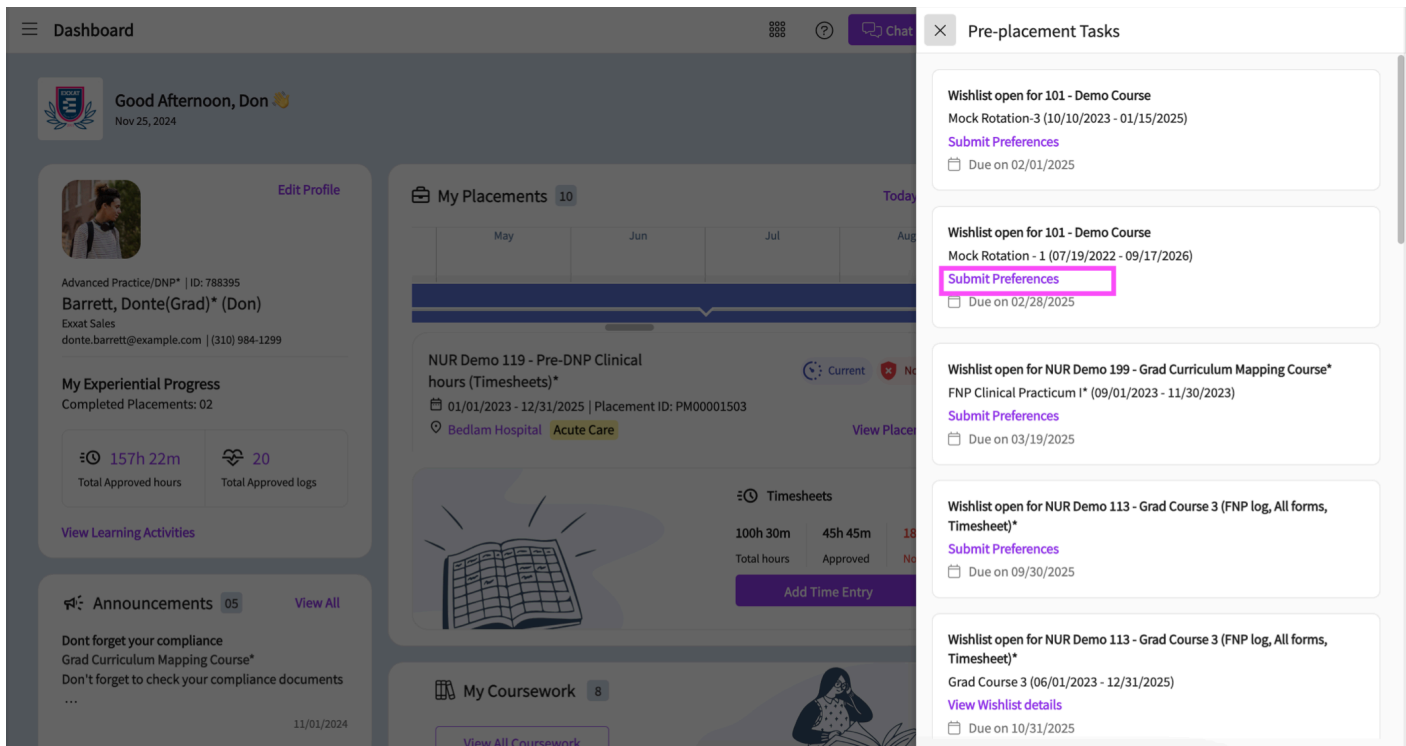
2. To fill out wishlists from your new student dashboard, click on the View All hyperlink.



3. A window containing all of the active wishlists assigned to your placements will open. You can check the related course and rotation within each wishlist card. You can also view the due date for each wishlist.



4. Click on the Submit Preferences option to open the wishlist and submit your preferences for settings.





Chat



Ask Leo BETA

← **Setting Based Wishlist** Wishlist closes on 12/31/2025 12:00 AM EST | NUR Demo 211 - BSN Course 1(Wishlists,Timesheet)* [View Instruction](#)

Save as Draft

- 1 Explore and Rank Settings
- 2 Questions
- 3 Review and Submit

Search by setting name

Acute Care	Add
Ambulatory Surgery	Add
Cardiac Surgery	Add
CHP	Add
Emergency	Add
Family Medicine	Add
Geriatrics	Add
Med Surg	Add
MICU	Add
Neurosurgery	Add

Selection and Ranking

0 Setting(s) added | 5 Min. required | 10 Max. allowed